



Zero Emissions Vehicle (ZEV) Program User Request Form **CS-788**

I am requesting to participate in the OGS ZEV Charging Program. I understand, and agree to, all protocols of the program as listed on the OGS Parking website and attached to this form, and that I am free to cancel my participation in the program with written notice. In addition, I verify that I am a valid permit holder in the designated the parking location indicated below.

Name _____ Date _____

*Email Address Associated with EV Connect Account _____

Parking Lot Assignment/ Permit Number _____

Agency _____ NYS Employee ID Number _____

Plate Number _____ Vehicle Make/Model _____

I have current EV Connect Account Yes No

** It is important to provide the email address on this form that you used to create your EV Connect account to signify you are an OGS-ZEV user for this location.*

NYS Office of General Services Bureau of Parking Management

Room 144, Concourse Level – Empire State Plaza – Albany, NY 12242

Phone: 518.474.8118

Email: Parking.Management@ogs.ny.gov

Website: <https://parking.ogs.ny.gov/>



Zero Emissions Vehicle (ZEV) Program Protocols

ZEV charging stations in all OGS parking facilities will be available on a first come/first served basis to valid permit holders in a specific location.

There is no provision for reserving a ZEV space or being assigned a designated space to charge your vehicle.

- **Use of On-Site Charging Stations**
 - ZEV permit holders may charge in any available ZEV parking space (spaces will be marked with signage)
 - The ZEV charging spaces are for vehicle charging, they are not reserved simply for ZEV vehicle parking
 - ZEV permit holders are asked to vacate the ZEV charging spots when charging is completed
 - Please be considerate to your fellow ZEV drivers and only utilize the spaces when charging
- **On site staffing**
 - OGS Parking staff on site will direct ZEV permit holders to charging station locations in the facility
 - On site staff cannot, and will not, unplug patron vehicles from charging stations or move vehicles
 - Charging station equipment problems or malfunctions can be reported to staff on site