



Tenant Information Bulletin

Parking Fee Deduction Rate Increase: Downtown Albany

June 13, 2016

To: All Parking Permit Holders

**From: Eric McShane, Deputy Commissioner /s/
Real Property Management and Facilities**

Effective with pay period #7 of the 2016-2017 state fiscal year, bi-weekly parking fees will be:

Type	Bi-Weekly Rate Beginning Payroll #7
Surface	\$13.46
Surface Reserved	\$26.92
Covered	\$26.92
Covered Reserved	\$53.84
<i>All Figures Include 8% Sales Tax</i>	

For those on the administrative payroll schedule, the increase will automatically take effect during payroll period #7. This covers the period of June 30 through July 13. You will see new rate reflected in your check dated July 27, 2016. If you are on the institutional payroll schedule, the increase will automatically take effect during payroll period #8. This covers the period of July 7 through July 20. You will see the new rate reflected in your check dated August 4, 2016. For those on quarterly billing, the new rate will take effect on the June portion of your July 1 – September 30, 2016 bill.